



IAEA

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الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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National Liaison Officers /

National Project Counterparts of RER9162

In reply please refer to: **ME-RER9162-2405612**

Dial directly to extension: (+43 1) 2600-22329

2024-09-20

Subject: Regional Workshop on Implementation of the IAEA Requirements on Education, Training and Competence of Qualified Experts and Radiation Protection Officers, Vienna, Austria, from 16 to 20 December 2024

Dear National Liaison Officer,

Dear Project Counterpart,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER9162, "Strengthening Education and Training Infrastructure in Radiation Protection".

The purpose of the event is to discuss how to implement IAEA requirements in relation to the roles and responsibilities of the Qualified Expert and the Radiation Protection Officer, and to review their competence framework.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify women participants.

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Vienna or a travel allowance to purchase an air ticket. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **18 October 2024** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the course from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Emina Alic E.Alic@iaea.org. Please be

advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,

Emina Alic

Emina Alic
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosure: Information Sheet